

FINANCIAL STATUS REPORT
(Short Form Instructions)

Please type or print legibly. The following general instructions explain how to use the form itself. You may need additional information to complete certain items correctly, or to decide whether a specific item is applicable to this award. Usually, such information will be found in the Federal agency's grant regulations or in the terms and conditions of the award. You may also contact the Federal agency directly.

Item	Entry	Item	Entry
1, 2 and 3.	Self explanatory.		reports prepared on a cash basis, outlays are the sum of actual cash disbursements for direct costs for goods and services, the amount of indirect expense charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to sub-recipients. For reports prepared on an accrual basis, outlays are the sum of actual cash disbursements for direct charges for goods and services, the amount of indirect expense incurred, the value of in-kind contributions applied, and the net increase or decrease in the amounts owed by the recipient for goods and other property received, for services performed by employees, contractors, subgrantees and other payees, and other amounts becoming owed under Programs for which no current services or performances are required, such as annuities, insurance claims, and other benefit payments.
4.	Enter the employer identification number assigned by the U.S. Internal Revenue Service.	10b.	Self-explanatory.
5.	Space reserved for an account number or other identifying number assigned by the recipient.	10c.	Self-explanatory.
6.	Check yes only if this is the last report for the period shown in item 8.	10d.	Enter the amount of unliquidated obligations, including unliquidated obligations to subgrantees and contractors. -----
7.	Self-explanatory.		Unliquidated obligations on a cash basis are obligations incurred, but not yet paid. On an accrual basis, they are obligations incurred, but for which an outlay has not yet been recorded.
8.	Unless you have received other instructions from the awarding agency, enter the beginning and ending dates of the current funding period. If this is a multi-year program, the Federal agency might require cumulative reporting through consecutive funding periods. In that case, enter the beginning and ending dates of the grant period, and in the rest of these instructions, substitute the term "grant period" for "funding period."		Do not include any amounts on line 10d that have been included on lines 10a, b or c. On the final report, line 10d must be zero.
9.	Self-explanatory.	10e, f, g, h and i.	Self-explanatory.
10.	The purpose of columns, I, II and III is to show the effect of this reporting period's transactions on cumulative financial status. The amounts entered in column I will normally be the same as those in column III of the previous report in the same funding period. If this is the first or only report of the funding period, leave columns I and II blank. If you need to adjust amounts entered on previous reports, footnote the column I entry on this report and attach an explanation.		
10a.	Enter total Program outlays less any rebates, refunds, or other credits. For		

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Item	Entry	Item	Entry
11a.	Self-explanatory.		ruled forfeited and are property of the grantee.
11b.	Enter the indirect cost rate in effect during the reporting period.	12d.	Other - Show the Federal portion of program income earned other than from seized/forfeited assets. Other program income would be income from registration fees, tutitions, royalties, etc.
11c.	Enter the amount of the base against which the rate was applied.	12e.	Expended - Show the cumulative amount of expended program income (forfeited assets, tutitions, registration fees, royalties, etc.) used in this grant.
11d.	Enter the total amount of indirect costs charged during the report period.	12f.	Unexpended - Show the balance of unexpended program income. (c+d-e)
11e.	Enter the Federal share of the amount in 11d.		
Note:	If more than one rate was in effect during the period shown in item 8, attach a schedule showing the bases against which the different rates were applied, the respective rates, the calendar periods they were in effect, amounts of indirect expense charged to the project, and the Federal share of indirect expense charged to the project to date.		
12.	Remarks.		
12a.	Block/Formula Pass-Through. Show the cumulative amount of Federal funds subgranted to local units of government and combination of local units. This amount should also include subgrants to units of State governments for the benefit of local units of government when a waiver has been granted by the local unit.		
12b.	Total Funds Subgranted. Show the cumulative amount of Federal funds subgranted. This amount should include the total Federal funds subgranted to State agencies and the block/formula pass-through.		
12.	Program Income.		
12c.	Forfeited - Show the cumulative Federal portion of forfeited assets to be used in this grant whether they were forfeited as a result of this grant or another grant. Forfeitures are seized assets that the court has		

SF 269A (4-88)

All financial status reports are due by August 15, 1995. If you do not use electronic filing, please fax your report to (202) 616-5962. However, if you choose to return your reports through the US Mail, please forward the original to:

Office of Justice Programs
Office of the Comptroller
Attn: Control Desk
633 Indiana Ave., N.W.
Washington, D.C. 20531-0001

*Vic Please
mail attached
To*

From:

E191n City Police Department
DR03102F

To:

US DEPARTMENT OF JUSTICE
CDPS/FAST
CONTROL DESK, ROOM 942
633 INDIANA AVENUE, NW
WASHINGTON DC 20531

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